



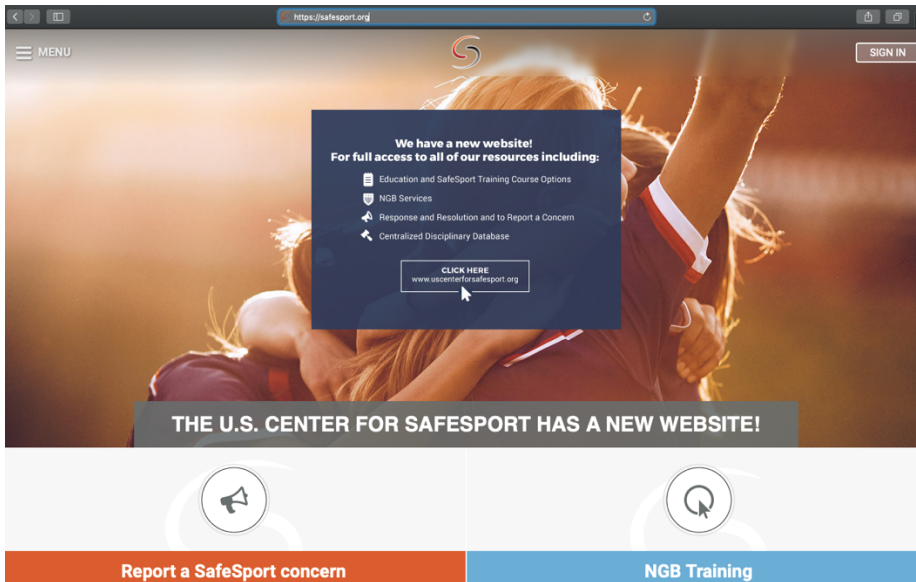
U.S. Soccer Learning Center Finding your SafeSport ID Number

The purpose of this tutorial guide is to demonstrate how:

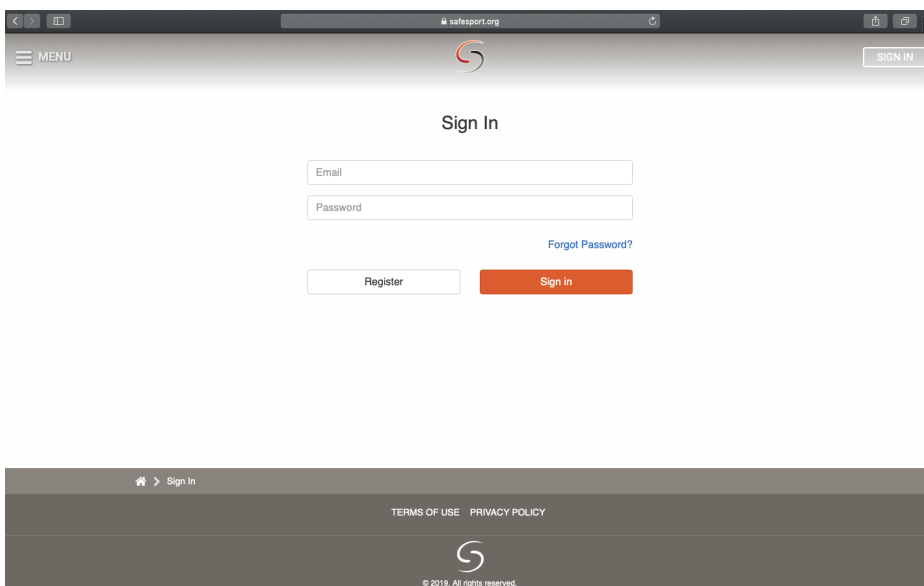
- To retrieve your SafeSport Training Certificate
- Add U.S. Soccer to as a membership option on the SafeSport website
- Add your SafeSport Training Certificate to the U.S. Soccer Learning Center

1. If you have previously completed your SafeSport Training, you can retrieve your certificate via the SafeSport Website:

Visit SafeSport: <https://safesport.org>.



Select "Sign In".





Certificate download is available on the Learning Dashboard.

SafeSport Trained
The U.S. Olympic Committee and your national sport organization require all specified individuals to complete this education requirement.

100% TRAI

[Certificate](#)

Complete	Available
1	0

2. To add U.S. Soccer as a membership option:

Select "Edit" on Learning Dashboard.

MENU

[Edit](#)

Recent Activities

- Refresher 1: Recognizing and Reporting Misconduct**
[Certificate](#)
- Refresher 2: Preventing Misconduct**
[Certificate](#)
- Sexual Misconduct Awareness Education**
[Certificate](#)

Complete	Incomplete	View More
5	0	2

SafeSport Trained
The U.S. Olympic Committee and your national sport organization require all specified individuals to complete this education requirement.

100% TRAI

[Certificate](#)

Complete	Available
1	0

Select "Profile".

Account **Profile**

First Name *

First name is required.

Last Name *

Last name is required.

Email *

Email is required.

[Change Password](#)

[Cancel](#) [Save](#)



Scroll down and select “Add Membership”. After selecting U.S. Soccer, enter in access code YC3E-6P5G-VYILCS2M.

Chicago
Region *
Illinois
Postal Code *
60616
Birthdate *
mm/dd/yyyy
Gender *
Male
Primary Position(s) *
 Administrator Athlete Coach Official Parent Volunteer
Membership(s) *
U.S. Soccer
+ Add Membership
If you wish to receive completion credit from your organization, you must add any memberships here. Click here to set up.
Cancel Save

3. Add SafeSport Training as license to your Learning Center profile:

Log into U.S. Soccer Learning Center and navigate to your profile. Under “U.S. Soccer Safety Licenses”, select “I’ve already done this”.

Profile SWITCH TO REFEREE

PROFILE SUBSCRIPTION PAYMENTS NOTIFICATIONS

Don't worry, your profile is not publicly available. The details you are providing here only help us to identify if you are eligible to participate in any courses you might register for. Therefore please complete it, as detailed as possible and keep it updated at all times.

Coaching Education January 1, 2000 EDIT

CONTACT DETAILS
coaches@ussoccer.org
+13128081300
1801 S Prairie Ave
Chicago, IL 60616
US EDIT

COACHING EXPERIENCE
Tell us about your coaching experience
+ ADD COACHING EXPERIENCE

PLAYING EXPERIENCE
Tell us about your playing experience
+ ADD PLAYING EXPERIENCE

PERFORMANCE CENTER ELIGIBILITIES

U.S. SOCCER COACHING LICENSES MISSING INFORMATION?
Do you have any U.S. Soccer license already?
+ ADD LICENSE

SAFETY CERTIFICATIONS I'VE ALREADY DONE SAFESPORT

OTHER QUALIFICATIONS
Tell us about your other qualifications.
+ ADD QUALIFICATION



Type the SafeSport ID into the "Find your SafeSport record" tool. You may type with the ID with or without spaces. You will not be able to copy and paste directly from the .pdf of the certificate if you do not have a .pdf editor tool.

Find your SafeSport record x

If you have already completed SafeSport via another system, such as the SafeSport website, you can paste the unique identifier from your certificate here to find it.



The certificate image shows the U.S. Center for SafeSport Trained logo at the top. Below it, it says "HEREBY RECOGNIZES" followed by fields for "Name" and "E-mail". The main text reads "FOR THE SUCCESSFUL COMPLETION OF SafeSport Trained". At the bottom, there is a field for "COMPLETED ON: Date". A red circle highlights the ID number at the bottom of the certificate: 2214575488-0370-0123-070509437.


ID

x CANCEL

If there is a match, you will see the below screen. Click Yes if it is a match to your first and last name and the license will be updated to your profile.

Find your SafeSport record x

If you have already completed SafeSport via another system, such as the SafeSport website, you can paste the unique identifier from your certificate here to find it.



The certificate image is identical to the one in the previous screenshot, with the ID number 2214575488-0370-0123-070509437 highlighted in red.

ID

ID Found: ██████████
Please confirm this is your record.

NO YES

x CANCEL

Please direct any questions to learningcentersupport@ussoccer.org.